

Self-Evaluation Template

The self-evaluation portion of the performance review (also known as the self-review or self-assessment) is an opportunity to share your own perspective on your performance, actions, and choices. Employees perform self-evaluations by reflecting on their projects and sharing what they want to accomplish at the company and in their broader career.

Self-evaluations paint a picture to leadership of how you view yourself in relation to your team and the company as a whole. This is an especially useful data point, because it demonstrates how much you understand about your own performance and shows how open you are to growth.

Most importantly, the self-evaluation is your chance to advocate for yourself, so take the time to reflect on your wins, challenges, needs, and goals before getting started.

If your organization doesn't have a formal self-evaluation structure in place, this template is a great starting point. To learn how Lattice makes running performance reviews even easier, schedule a [product tour](#).



Put this template into action

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Collaboration	72	84	88	98	84
Feeling valued	84	81	88	55	35
Team culture	70	80	98	80	81
Management	55	35	72	72	72
Commitment	84	72	98	80	70

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Lattice APP
Public praise was submitted in Lattice

Adrian received public praise from Luc!

You handled that tough customer conversation today like a PRO! So glad to have you on the team!

Chen Wood, Carry Water

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1. What accomplishment(s) you are proud of?

2. Which goal(s) did you meet? What enabled you to meet them?

3. Where did you fall short? Did you learn any lessons?

4. What element(s) of your job do you find most challenging?

5. What element(s) of your job interest you the most and the least?

6. What do you think you should do differently next year and why?

7. How well do you provide constructive feedback to others?

8. In which area(s) would you like to continue growing at this company?

9. How can your manager better support you?

10. What company value(s) have you most exemplified? Share examples.